

Hurt Battelle Memorial Library
Minutes of the August 1st, 2022 Finance Committee Meeting
Meeting Room at 11:00 a.m.

Present:

President Heather Brown, Vice-President Richard Whittenberger, Janine Conway,
Fiscal Officer Don Hemmelgarn, and Director Christopher Siscoe

Called to order at 11:00 a.m.:

A. Review of Temporary Appropriations for 2023:

Mr. Hemmelgarn and Mr. Siscoe went through each line item in the 2023 proposed budget. This budget already contained an increase of 4% to the staff wages so that the committee could see the impact of raises versus the projected 2023 revenue. The budget also reflected inflationary increases on various line items such as utilities. Mr. Siscoe also explained an increase of \$3,000.00 to the programming budget. He plans to increase the request for the Battelle Grant to \$20,000 and the library board will need to increase their commitment to programming accordingly. Also, a general discussion of how raises and benefits can be enacted was discussed.

After these discussions, two recommendations are made to the board:

1. Use the current spreadsheets of raises up to 4% or .50 cents an hour to present to the entire board.
2. Presentation of the Finance Committee's recommended 2023 appropriations will be presented to the board at the September meeting. Approval for the 2023 temporary appropriations will be at the November 8th regular library board meeting.

B. Staff requests for the Finance Committee to consider:

1. Raises and Benefits for 2023 (Discussed above)
2. New digital sign to replace the event sign in the front of the library: Rejected
 - a. Cost of the sign (between \$25,000 to \$35,000)
 - b. The village already advertises our programs on St. Rt. 40.
 - c. The last village sign did not hold up over time. We will wait to determine the durability of the new sign.
 - d. Technology seems to go down in price as it gets older.

Recommendation: Fix the current sign or determine how much a similar sign would cost.

3. Add \$7,500.00 to the technology fund for a literacy computer and two gaming computers.

Recommended

4. Programming budget discussed above. Recommended
5. Furniture recommendation is not known at this time.

President _____ Date _____

Secretary _____ Date _____