

Personnel and Policy Committee Minutes

February 8th, 2022 at 5:30 p.m.

Attendees: Heather Brown, Janine Conway, Wendy Workman, Don Hemmelgarn, and Chris Siscoe

The purpose of this meeting was to review the new job descriptions for the hourly positions. The positions considered were Information Assistant, Information Assistant (Storytime Specialist), Processor, and Service Coordinator.

1. After reviewing the positions, the committee made suggestions for minor changes.
2. The committee moved to present the position descriptions to the full board for approval at the February 8th regular board meeting.
3. The meeting was adjourned at 6:00 p.m. for the regular board meeting.