

HURT BATTELLE MEMORIAL LIBRARY of WEST JEFFERSON  
Regular Meeting of the Board of Trustees

September 12, 2023 6:00 PM

**Members Present:** Director Chris Siscoe, Don Hemmelgarn, Heather Brown, Janine Conway, Bonnie Hamilton, Lisa Weber, Richard Whittenberger, Cathy Mere

**Members Absent:** Wendy Workman

The meeting was called to order at 6:01 p.m. by Janine Conway, President. Lisa Weber made a motion, and Richard Whittenberger seconded, to approve the minutes of the August regular meeting. Motion passed.

**Correspondence and Public Participation:** none

**Recognition of Guests:** none

**Director's Report:** Director Chris Siscoe reported:

**Programs:** In August, 2019 adults, 122 teens, and 478 children attended programming. The Blessings Table had 1449 adult participants. HBML staff attended Norwood's Kindergarten and PK-5 Open House events with a total of 261 adults in attendance. The After School Snacks Program provided snacks for 81 teens. HBML participated in National Night Out with 162 children, 13 teens, and 156 adults in attendance. Eleven patrons utilized the library's new notary service.

**Circulation:** HBML circulated 5,162 items in August. Circulation exceeded 5,000 for the first time since July of 2016.

**Technology:** The library had 654 WiFi users in August.

**Library Maintenance:** It was noted during a recent inspection that a pressure valve in the sprinkler system would require future maintenance. Director Siscoe is looking into more information for the repair.

**Outreach and Services:** Kanopy is now active. The service is available under the Digital Library tab of the library website. A new AWE early literacy computer has been purchased for the children's area. The new computer has a suggested age range of 6-11 and does contain a STEM component.

**Administration:** An informational table for the library was set up at the Ox Roast during Saturday and Monday of the event. The director and the Friends of the Library staffed the table to answer questions and share information. The Finance Committee met on September 8th at 3:30 p.m. in the library community room. Director Siscoe is currently

Janine Conway, President

Wendy Workman, Secretary